

Terms of Reference National Consultant

“Mediation and Peacebuilding Support”

Total months: 2.5 months

Total no. of consultants: 1

Date of Assignment: ASAP

Duty Station: Dakar

I. BACKGROUND AND JUSTIFICATION

Established in Dakar, the United Nations Office for West Africa (UNOWA) is the first regional conflict prevention and peace building office of the United Nations worldwide. The Office works closely with the Economic Community of West African States (ECOWAS) and other regional partners to tackle challenges affecting peace and security in West Africa. In collaboration with the UN system, the Office promotes a regional approach to address cross-border and cross-cutting issues impacting on the stability of the sub-region such as human rights and democratization; governance and rule of law; security sector reform; unemployment; food security; small arms proliferation; drug and human trafficking.

In performing the Good Offices on behalf of the UN Secretary General, the Special Representative of the Secretary-General (SRSG) for West Africa with the support of his team plays a leading role in harmonizing the UN approach to towards peace and stability through conflict prevention- in collaboration with Regional organizations - in West Africa. The SRSG also chairs the Cameroon-Nigeria Mixed Commission (CNMC), established to facilitate the peaceful implementation of the ruling of the International Court of Justice on the border between the two countries.

This includes providing input for the development of i) structures: conflict prevention and mediation units or divisions; ii) strategies: Drawing on lessons learnt; and iii) tools: analysis, capacity building and lessons learned capacities,

In the realization of its mandate, UNOWA is conducting a stock-taking of key non-state actors involved in mediation and peacebuilding. This includes consultations in key countries to develop a directory of stakeholders and corresponding country profiles; in liaison with the UNOWA Early Warning and reporting section. This builds upon the first stage of the stock-taking conducted in 2011, involving consultations in Ghana, Nigeria, Burkina Faso and Gambia and a workshop bringing together actors from throughout the region. A consultant will be hired for 2.5 months to support this process.

The consultant will provide necessary tools for in-house mediation support in line with the goal of “Mediation Approaches and Knowledge Developed, Captured, Maintained and Disseminated.” The aim of this goal is to consolidate the institutional knowledge and memory of the United Nations on mediation and its support activities in a manner that will enable the Organization to respond effectively and consistently on the basis of lessons learnt and best practices.

II. MAIN DUTIES OF CONSULTANT

- Support for the realization of the 2011 UNOWA workplan with the ECOWAS Early Warning Division (EWD) as agreed with ECOWAS in Abuja on June 28-29.
- Follow up to workshop on October 17-21, including strategy for knowledge management, publication and dissemination of findings.
- Preparatory work on civil society peace processes, mediation and peacebuilding in West Africa to be integrated into regional peacebuilding strategy.
- Work to ensure gender is represented by the integration of women’s organizations involved in mediation and peacebuilding into

III. OUTCOMES

- Successful completion of 2011 UNOWA workplan with the ECOWAS Early Warning Division (EWD), notably by the holding of workshop and its follow up.
- Publication of findings of workshop
- Women’s groups and organizations are highlighted in the stock-taking exercise.

IV. COMPETENCIES

Professionalism:

- Strong knowledge of coordination, research and programming with civil society and/or UN agencies;
- Good knowledge of the socio-political situation in West Africa.

Leadership:

- Good interpersonal skills;
- Good research skills, solid experience in the formulation of proposals and intervention strategies.

Planning:

- Ability to plan and organize the work, from the preparation of the meeting to the final report in compliance with deadlines.

Communication:

- Ability to communicate clearly and concisely both orally and in writing.

Teamwork:

- Ability to interact and develop good working relationships with collaborators and to work in a multicultural environment.

V. QUALIFICATION

Education:

University Degree in the social sciences

Professional Experience:

2- 3 years experience project management, proposal writing, organizational management, research related fields.

Languages:

French and English

Other skills:

Computer skills. Excellent writing skills. The knowledge of the practices and procedures of UN organizations is an advantage.

Application

Applicants meeting the above qualifications are requested to submit the following document:

- 1./ Cover letter-**
- 2./ Curriculum Vitae (CV) or completed P-11**
- 3. / Certified Copy of Diplomas and Degrees**

Note: Before applying for the post, we kindly request candidates to carefully review the VA to ensure that they meet the Minimum requirement

Please email your application to:

lya@un.org

or via mail at the following address:

**United Nations Office for West Africa - UNOWA
23851 Dakar Ponty
Senegal**

Note: Please indicate the vacancy title & number

This announcement is available on the intranet UNOWA : Website: www.un.org/unowa

Only short-listed candidates will be contacted.

Deadline for Submission of Applications: [Vendredi 07 Octobre 2011](#)