



## **VACANCY ANNOUNCEMENT: UNOWA/HRS/VA/011/13**

The United Nations Office for West Africa (UNOWA) is looking for a highly motivated, team player and result oriented person

To serve as: **Capacity-building Consultant for the Mano River Union (MRU)'s Peace and Security Pillar**

<b>Title Consultant</b>	<b>Capacity-building Consultant for the Mano River Union (MRU)'s Peace and Security Pillar</b>
<b>Number of posts</b>	<b>01</b>
<b>Type of contract</b>	<b>Consultant</b>
<b>Category</b>	<b>Consultant</b>
<b>Monthly payment</b>	<b>US\$ 6,675</b>
<b>Duration</b>	<b>4 months</b>
<b>Duty station</b>	<b>Dakar</b>
<b>Unit/Section</b>	<b>Political Affairs Unit/Security Sector Reform</b>
<b>Issuing date</b>	<b>07/05/2013</b>
<b>Closing date</b>	<b>15/05/2013</b>

### **BACKGROUND**

At the 21st Ordinary Session of the MRU Summit of Heads of State and Government held on 15 June 2012 in Conakry, Guinea, member-states adopted the MRU Operational Plan on Peace and Security. The Summit also endorsed the establishment of the Peace and Security Unit to oversee the implementation of the Plan. In this regard, at the request of the MRU, UNOWA has undertaken a series of activities in support to revitalize the MRU Secretariat. As an initial step, UNOWA has provided the Secretariat technical capacity for the programming and costing of the MRU Operational Plan on Peace and Security, through the co-organization of a technical workshop that was held in Conakry from 20 to 23 March 2013. As a follow-up to this initial phase, the second phase will aim at i) supporting the establishment of the Peace and Security Unit within the MRU Secretariat; as well as ii) strengthening the organizational and technical capacity of the MRU Secretariat to ensure the achievement of the Plan's objectives.

In addition, Security Council Resolutions 2000 (2011), 2062 (2012) and 2066 (2012) encouraged ECOWAS and the MRU to develop, with the support of UNOWA, a subregional strategy to address the threat of cross-border movements of armed groups and weapons as well as illicit trafficking, with the assistance of UNOCI and UNMIL, as appropriate. Further to consultations with the ECOWAS leadership, and in discussion with the MRU, UNOWA intends to organize a high level meeting in the second quarter of 2013 to launch the process towards the development of such a subregional strategy.

UNOWA therefore seeks an international consultant with extensive program cycle management skills, and experience of cooperation with the MRU. The consultant will undertake activities to support the development of the Mano River Union (MRU) Secretariat's Peace and Security pillar, as well as to organize the High Level Meeting on Sub-Regional Strategy for the Mano River Basin and to support the subsequent development of such a strategy.



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## **DUTIES AND RESPONSIBILITIES**

Under the overall guidance of the MRU Secretariat and UNOWA, the Consultant will be responsible for the following duties and responsibilities:

- Review and amend the joint work plan and chronogramme of activities of the project;
- Draft a plan for support to the MRU Secretariat in establishing the MRU Peace and Security Unit as well as in its operationalisation;
- Review and amend with the MRU Secretariat if required a comprehensive capacity-building programme for its Peace and Security Unit;
- Assist in the building and strengthening of the technical capacity of the MRU Peace and Security Unit through the organization with appropriate technical experts of regional forums and experience-learning workshops on specific security thematic areas, such as SSR;
- Support the follow-up for the implementation of the revised Operational Plan on Peace and Security, including through a Monitoring and Evaluation plan;
- Facilitate the coordination with other relevant stakeholders such as ECOWAS, AU, OIF, AFDB, United Nations missions and/or agencies concerned, as well as regional think-tanks and bilateral donors;
- Undertake a brief needs assessment for enhancing the MRU resources mobilization efforts in view of improving the funding of the Operational Plan on Peace and Security;
- Perform other related duties as requested by the consultancy.

In addition, under the overall guidance of the Senior Political Affairs Officer, the Consultant will be responsible for the following duties and responsibilities:

- Support the organization of the High Level Meeting on Sub-Regional Strategy for the Mano River Basin.
- Draft a plan for the development of the Sub-Regional Strategy for the Mano River Basin, including by engaging with UN Peace Missions, UNCTs, MRU Secretariat and other partners as appropriate.
- Support the preparation of a draft outcome document for the High Level Meeting on Sub-Regional Strategy for the Mano River Basin.
- In line with the outcome of the High Level Meeting, support the process of developing the strategy, including organization of follow-up meetings, coordination of inputs, etc.
- Perform other related duties as requested by the consultancy.

## **EXPECTED OUTPUTS**

Within the contract period, the consultant will be expected to deliver the following:

- Joint UNOWA/MRU workplan and chronogramme of activities for this project
- Programme for Capacity-building in the MRU Peace and Security Unit;
- Organization of a High Level Meeting on Sub-Regional Strategy for the Mano River Basin;
- Report on the developing the Sub-Regional Strategy for the Mano River Basin.
- Organization of a Regional Forum with experts on Security Sector Governance/Reform from the MRU region;
- Plan for MRU resources mobilization towards the funding of the Operational Plan on Peace and Security.



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## COMPETENCIES

- **Professionalism** –knowledge of the MRU sub-region and its socio-political challenges and opportunities; demonstrated project administration skills with the ability to maintain workflows, complete projects within strict time frames; Proven ability to plan, develop a project proposal for external funding, organize and prioritize work and resources. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning and organizing** – Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Communications** – Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork** –. Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

## QUALIFICATIONS

Education: Advanced University Degree (Masters or equivalent) in public administration, political science or international relations with specialization on security matters, law enforcement, military or related fields; A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Experience: At least 7 years of experience in the elaboration of programs and projects are required; Experience of the West African context, the MRU subregion in particular, is required. Extensive experience in project programming, costing and reporting is required. Field experience, especially within the West African region is desirable.

Language: Fluency in both of the working languages of the UN Secretariat, English and French, (both oral and written) is required

Other skills: Demonstrated ability to use MS Office (Excel, Word, Excel Outlook, and MS Project) or similar package; Ability to conduct research with internet engines. Well developed analytical, research and evaluation skills; excellent drafting and communication skills;



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**Application:**

Applicants meeting the above qualifications are requested to submit the following only:

- Motivation letter
- Completed P-11 form **(please note the P11- Form is available on the internet UNOWA Website)**
- Copy of Diplomas and Degrees

**Note:** Before applying for the post, we kindly request candidates to carefully review the VA to ensure that they meet the Minimum requirements

Please email your application to: **[unowa-cnmc-hr@un.org](mailto:unowa-cnmc-hr@un.org)** or via postal mail at the following address:

United Nations Office for West Africa - UNOWA  
23851 Dakar Ponty  
Senegal

**Note:** Please indicate clearly the vacancy number and title. Only short-listed candidates will be contacted.

This announcement and the P-11 Form are available on the intranet UNOWA: Website:  
**[www.unowa.unmissions.org](http://www.unowa.unmissions.org)**