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**VACANCY ANNOUNCEMENT: UNOWA/HRS/VA/012/BIS/13**

**The United Nations Office for West Africa (UNOWA) is looking for a highly motivated, team player and result oriented person**

**To serve as: ENGINEERING TECHNICIAN**

<b>Title Consultant</b>	<b>Engineering Technician</b>
<b>Number of posts</b>	<b>01</b>
<b>Type of contract</b>	<b>Service Contract</b>
<b>Category</b>	<b>Service Contract</b>
<b>Duty station</b>	<b>Dakar, Senegal</b>
<b>Unit/Section</b>	<b>Aviation and Transport Section</b>
<b>Post Level</b>	<b>SB3 peg 5</b>
<b>Issuing date</b>	<b>18/06/2013</b>
<b>Closing date</b>	<b>25/06/2013</b>

**DUTIES AND RESPONSIBILITIES:**

This position is located at the United Nations Office for West Africa (UNOWA) Dakar, Senegal. The Engineering Technician will report to the Chief Aviation and Transport Officer and shall be responsible of the following duties:

- Install, service, maintain and repair, in compliance with recognized standards and regulations pertaining to safety and installation codes engineering equipment;
- Perform diagnostics and preventive maintenance of engineering equipments, buildings or facilities.
- Develop solutions for malfunctioning or defective engineering equipment or systems and/or buildings and infrastructure;
- Carry out repair function over the efficient operation of the office's buildings, facilities and services, including, but not limited to generators, sanitation, drainage, water supply, electricity supply, air conditioning, waste disposal., security facilities and fire protection devices;
- Evaluate Engineering works-requests and provide detailed analysis and recommendations on maintenance and repair tasks, as required;
- Plan, schedule, coordinate and implement repair/maintenance works for the buildings, facilities and services;
- Plan and supervise minor new office projects; execute new repair works; carry out scheduled and preventive maintenance of all structures;
- Be responsible for the provision and installation of necessary utilities; periodically inspect ongoing projects; perform other duties as required;
- Apply and ensure adherence to safety programmes related to the safe operation of engineering equipment and power tools.



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## **COMPETENCIES:**

**Professionalism:** - Demonstrated competence, experience and knowledge of engineering practice. Demonstrated technical skills; initiative and practical problem-solving skills; ability to make appropriate linkages in work requirements and to anticipate next steps; ability to correctly interpret and assess diagnostic test results, faults or deficiencies and to determine the necessary corrective actions in an efficient and timely manner; administrative skills; Ability to produce high quality work under pressure and cope with deadlines; Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

**Planning and organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

**Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings

**Technologies awareness:** ability to develop and operate common office management, database, engineering and spreadsheet applications.

## **QUALIFICATIONS:**

### **Education:**

High school diploma or equivalent, relevant combination of technical training or other academic qualification in Engineering, or a related field. Technical or vocation training certificate in Engineering or a related discipline is required.

### **Work experience:**

At least 10 years of progressively responsible experience in Engineering, engineering management, generator maintenance, electrical installation repairs or related fields,

### **Languages**

Fluency in spoken and written French is required. Working knowledge of English is also required.

**Application:**

This announcement is available on UNOWA: Website: [www.unowa.unmissions.org](http://www.unowa.unmissions.org)

**Applicants meeting the above qualifications are requested to submit the following only:**

- Motivation letter
- Completed P-11 form (please note that the P11- Form is available on UNOWA Website)
- Copy of Diplomas and Degrees

**You can send your application by e-mail at [unowa-cnmc-hr@un.org](mailto:unowa-cnmc-hr@un.org) or via postal mail at the following address: United Nations Office for West Africa - UNOWA - 23851 Dakar Ponty Senegal** by indicating clearly the vacancy number and title of post.

Note: Before applying for the post, we kindly request candidates to carefully review the VA to ensure that they meet the Minimum requirements.

Please note that only short-listed candidates will be contacted.