



Vacancy Announcement
Ref: UNOWA/HRS/VA/0019/13

The United Nations Office for West Africa / Cameroon Nigeria Mixed Commission (UNOWA/CNMC) is looking for a highly motivated and result oriented person to serve as:
Consultant to support the UN Sahel Strategy

Title Position	Consultant Support to UN Sahel Strategy
Number of position	01
Type of contract	Consultant
Category	International Consultant
Duration of consultancy	6 months
Monthly Salary	USD 11 300
Duty station	Dakar, Senegal
Unit/Section	Political Affairs
Issuing date	15 October 2013
Closing date	28 October 2013

Background

As requested by the Security Council in S/RES/2056(2012) and S/RES/2071(2012), the UN has developed an integrated strategy aimed at supporting the Governments and people of the region to address the causes of instability within a sustainable and long-term perspective. focuses on specific actions with a regional focus that will be implemented by the UN system in the areas of governance, security and resilience as well as on collaboration with International Financial Institutions for the promotion of regional initiatives that fall beyond the realm of traditional UN engagement.

As stated in the Secretary-General's report on the situation in the Sahel (S/2013/354), in order to maximize its impact on the ground, the implementation of the strategy should rest on the strong engagement of the United Nations Office for West Africa (UNOWA) and the United Nations System in the region. In this context, UNOWA would benefit from the work of a consultant.

Duties and responsibilities

The consultant is expected to support UNOWA develop a detailed action plan and identify benchmarks for the monitoring of the implementation of the strategy in coordination with all relevant UN entities and external partners. S/he is also expected to assist UNOWA in the development of a work plan for the implementation of those activities for which the Office has the lead. Under the overall guidance of the Head of Political Affairs, the consultant will support UNOWA in the development of an operational action plan to coordinate the implementation of the UN Integrated Strategy for the Sahel by the various entities of the UN system through the following activities :

- Map existing initiatives and mechanisms of the various UN agencies at national and regional levels based on the three strategic goals included in the annex of the Secretary-General's report on the Sahel of June 2013 (S/2013/354) and in consultation with UN country teams, UNDP, the regional development team, the Regional Humanitarian Coordinator and relevant HQ entities, identifying gaps and overlaps. The mapping should also include focal points in charge of the implementation of the strategy in each of the UN entities mentioned in the Annex of Secretary-General's report on the Sahel of June 2013 (S/2013/354);



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- Based on the mapping exercise, prepare a detailed action plan and identify benchmarks for the monitoring of the implementation of the strategy;
 - In collaboration with DPA, OSES and UNOWA, prepare a donor-friendly version of the UN Integrated strategy for the Sahel as a whole, including both part five and the annex the Secretary-General's report on the Sahel of June 2013 (S/2013/354);
 - Prepare UNOWA's inputs to the Council briefing on the implementation of the Strategy in December 2013.

Measurable outputs and delivery dates

- In collaboration with DPA, OSES and UNOWA, prepare a donor-friendly version of the UN Integrated strategy for the Sahel as a whole, including both part five and the annex of the Secretary-General's report on the Sahel of June 2013 (S/2013/354) (by end November 2013)
- Mapping of existing UN initiatives in the Sahel (based on the indicative actions of the strategy), including focal points in charge of the implementation of the strategy in each of the UN entities mentioned in the Annex the Secretary-General's report on the Sahel of June 2013 (S/2013/354) (by mid November 2013)
- Detailed action plan, including benchmarks for the monitoring of the implementation of the strategy (by end November 2013)
- Prepare UNOWA's draft inputs to the Council briefing on the implementation of the Strategy in December 2013 (by end November 2013)

Performance indicators:

Progress reports based on the above outputs.

Competencies :

- **Professionalism:** Consensus building and coordination skills, excellent drafting and communication capacities, ability to conduct interviews and concisely summarize complex information. Ability to identify issues, analyze and participate in the resolution of issues/problems. Ability to conduct data collection using various methods. Conceptual analytical and evaluative skills to conduct independent research and analysis, including familiarity with and experience in the use of various research sources, including electronic sources on the internet, intranet and other databases. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for



contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Qualifications

Education: Advanced University Degree (Masters or equivalent) in political science, social sciences, international relations or related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of seven (07) years of progressively responsible experience in UN coordination, international relations/program development in crisis zones, international law, diplomacy or related area at the international level is required. Must have experience working on coordination initiatives with the United Nations. Experience working in/on West Africa will be an asset.

Language: English and French are the working languages of the United Nations Secretariat. For the post advertised, full fluency in English and working knowledge of French is required.

Other skills: Ability to do desk and field research. Demonstrated ability to use MS Office (Excel, Word, Excel Outlook, and MS Project) or similar package;

Assessment Method:

Evaluation of qualified candidates for this position may include a written assessment followed by a competency-based interview.

Application:

Applicants meeting the above qualifications are requested to submit the following only:

- Motivation letter
- Completed and sign P-11 form (please note the P11- Form is available on the internet [UNOWA Website](#))
- Copy of Diplomas and Degrees

Applications can be submitted by email to unowa-cnmc-hr@un.org or via postal mail at the following address:

United Nations Office for West Africa - UNOWA
23851 Dakar Ponty
Senegal

Note: Please indicate clearly the vacancy number and title in the email subject or on the envelope. Only short-listed candidates will be contacted.

This announcement and the P-11 Form are available on the UNOWA website: www.unowa.unmissions.org