



**Consultancy Opening for Policy and Country Expert
UNSMIL-Consultant-C002/2018 (Open for 7 days)**

Title:	Policy and Country Expert
Level:	Consultant
Duty Station:	Tunis
Section:	Office of the SRSG
Date of Issue:	19 March 2018
Deadline for applications:	25 March 2018

Women candidates are strongly encouraged to apply to the mentioned position

HOW TO APPLY:	<p>STEP 1: <u>INTERESTED APPLICANTS SHOULD SUBMIT THE UNITED NATIONS PERSONAL HISTORY FORM</u></p> <p>(P11 obtainable at the following web site: https://unsmil.unmissions.org/sites/default/files/p11-form.doc)</p>
	<p>STEP 2: Qualified candidate MUST submit his/her application with all the documents listed in STEP 1 by e-mail to unsmil-hrstaffing@un.org, and MUST include only the JO No. in the subject line of their e-mail (e.g. UNSMIL- Consultant-C002/2018)</p>
BACKGROUND / OBJECTIVES:	<p>The UN is conducting activities to revitalize the political process in Libya. With the launching of an action plan for Libya, the role of the UN and its good offices is vital. The Consultant shall assist the SRSG in his good offices functions, which is core to the UNSMIL mandate. They shall support the SRSG with the provision of expert advice, deep country expertise and a broad range of interlocutors.</p> <p>The mission would benefit greatly from a Libya specific expert with historical knowledge.</p>
FUNCTIONS:	<ul style="list-style-type: none"> • Formulates political strategies for the SRSG and assists in developing a vision for the political and political-security tracks • Proposes policy directives and a plan of action for UNSMIL.



	<ul style="list-style-type: none"> • Identifies emerging opportunities and concerns pertaining to the UNSMIL mandate, in particular with relation to the good offices functions; analyses implications and makes recommendations on possible strategies and measures. • Plans, coordinates and manages programmes, projects and activities requiring SRSG involvement and participation. • Introduces and ensure fresh thinking and outside perspectives to policy making and political approaches of the SRSG and the mission at large. • Advises on and participates in the mediation activities. • Organises mediation meetings, roundtables, and workshops. • Prepare and lead events and meetings for the SRSG or senior leadership towards deepening support of the Libyan political process, • Provides continuous guidance and advice to other senior managers. • Acts as coordinator for complex coordination and support missions. • Manages, coordinates, organizes and supervises research on a variety of political issues • Develops and maintains relations with senior government officials and advises them on issues and policies of mutual concern. • Performs other related duties as required.
DELIVERABLES:	<ul style="list-style-type: none"> • Support the outreach activities of the SRSG with various constituencies, though individual meetings and assistance to the SRSG. • Provide analytical and sub and expert weekly analysis • Prepares briefing notes and talking points for the SRSG, • Reviews all briefing notes submitted by the Mission on substantive issues. • Drafts code cables on the progress of the political process. • Travel with the SRSG to meetings in Libya, Tunis, or internationally.



	<ul style="list-style-type: none"> • Meets with Libyan interlocutors, either with the SRSG or alone.
COMPETENCIES:	<p>PROFESSIONALISM: Ability to provide seasoned effective specialized advice in a broad range of human resources, financial, logistical, and administrative areas to Head of Office/Mission, and to Headquarters and senior mission staff; ability to ensure adequate preparation of reports or rationale with respect to key logistic and administrative decisions; strong negotiation and conflict-resolution skills. Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.</p>
	<p>COMMUNICATION: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.</p>
	<p>PLANNING AND ORGANIZING: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.</p>



ELIGIBILITY CRITERIA:	<p>Education Advanced university degree in political science, law, international relations or related field. Academic or research background on Libya, including significant publications on Libyan political and/or security dynamics.</p> <p>Work/Research Experience A minimum of five (5) years of professional experience in political science, international relations, law, disarmament, security or related area, from which at least 3 years should be working on Libyan political and/or security issues. Having published works for reputable organisations and publications on Libya.</p> <p>Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English (written and oral) is required. Working-level Arabic (reading and oral) is required.</p>
ADDITIONAL INFORMATION:	<p>Duration of Work: 6 months</p> <p><u>Incomplete applications or applications received after the deadline will not be considered.</u></p> <p>The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.</p>